

**BIG BEND GROUNDWATER
MANAGEMENT DISTRICT NO. 5
Stafford, Kansas**

**FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

**VONFELDT, BAUER & VONFELDT, CHTD.
Certified Public Accountants
Larned, Kansas 67550**

BIG BEND GROUNDWATER MANAGEMENT
DISTRICT NO. 5, STAFFORD, KANSAS
Financial Statements
For the Year Ended December 31, 2012

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Big Bend Groundwater Management District No. 5
Stafford, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of Big Bend Groundwater Management District No. 5, Stafford, Kansas, as of and for the year ended December 31, 2012 and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as describe in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Kansas Municipal Audit and Accounting Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the Big Bend Groundwater Management District No. 5, Stafford, Kansas to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Big Bend Groundwater Management District No. 5, Stafford, Kansas as of December 31, 2012, or changes in financial position and cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the Big Bend Groundwater Management District No. 5, Stafford, Kansas as of December 31, 2012, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basis financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget and individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

VONFELDT, BAUER & VONFELDT, CHTD.
Certified Public Accountants

February 8, 2013

BIG BEND GROUNDWATER MANAGEMENT
DISTRICT NO. 5, STAFFORD, KANSAS
Summary Statement of Receipts, Expenditures and Unencumbered Cash
Regulatory Basis
For the Year Ended December 31, 2012

<u>Funds</u>	<u>Beginning Unencumbered Cash Balance</u>	<u>Prior Year Cancelled Encumbrances</u>
Governmental Type Fund:		
General Fund	\$ 1,437,393.11	\$ 0.00
Total Reporting Entity (Excluding Agency Funds-Memorandum Only)	<u>\$ 1,437,393.11</u>	<u>\$ 0.00</u>

The notes to the financial statement are an integral part of this statement.

<u>Receipts</u>	<u>Expenditures</u>	<u>Ending Unencumbered Cash Balance</u>	<u>Add Encumbrances and Accounts Payable</u>	<u>Ending Cash Balance</u>
\$ 628,275.65	\$ 1,036,861.75	\$ 1,028,807.01	\$ 48,233.12	\$ 1,077,040.13
<u>\$ 628,275.65</u>	<u>\$ 1,036,861.75</u>	<u>\$ 1,028,807.01</u>	<u>\$ 48,233.12</u>	<u>\$ 1,077,040.13</u>

BIG BEND GROUNDWATER MANAGEMENT
DISTRICT NO. 5, STAFFORD, KANSAS
Summary Statement of Receipts, Expenditures and Unencumbered Cash
Regulatory Basis
For the Year Ended December 31, 2012

Balance to be accounted for:	<u>\$ 1,077,040.13</u>
Composition of Cash:	
Cash on Hand	\$ 50.00
Checking Account - St. John National Bank, St. John, Kansas	20,303.07
Less Outstanding Checks	(385,969.12)
Money Market Account - St. John National Bank, St. John, Kansas	713,576.98
Certificates of Deposit - St. John National Bank, St. John, Kansas	374,159.34
Certificates of Deposit - American State Bank, St. John, Kansas	84,735.43
Certificates of Deposit - Farmers National Bank, Stafford, Kansas	<u>270,184.43</u>
Total Reporting Entity	<u>\$ 1,077,040.13</u>

The notes to the financial statements are an integral part of this statement.

BIG BEND GROUNDWATER MANAGEMENT DISTRICT NO. 5
NOTES TO FINANCIAL STATEMENT
December 31, 2012

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. MUNICIPAL FINANCIAL REPORTING ENTITY

Big Bend Groundwater Management District No. 5, Stafford, Kansas is a municipal corporation governed by an elected nine member board. A primary government is a legal entity or public politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as related municipal entities. Big Bend Groundwater Management District No. 5, Stafford, Kansas, has no related municipal entities as of December 31, 2012.

B. REGULATORY BASIS FUND TYPES:

General fund - the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

C. BASIS OF ACCOUNTING

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting.

D. CASH AND INVESTMENTS

Cash balances from all funds are combined and invested to the extent available. Cash and investments consist of checking accounts, interest bearing checking accounts, and certificates of deposit. Earnings from these investments are allocated to designated funds. Cash and investments are stated at cost.

E. USE OF ESTIMATES

The preparation of financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

F. TOTAL COLUMNS (MEMORANDUM ONLY)

Total Columns on the Summary Statement of Receipts, Expenditures and Unencumbered Cash are captioned "Memorandum Only" to indicate that they are presented only to aid in financial analysis. Interfund eliminations have not been made in the aggregation of this data; and it is, therefore, not comparable to a consolidation.

Note 2 - BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds.

The Board shall submit the proposed budget for the ensuing year to the eligible voters of the District at a hearing called for that purpose by one publication in a newspaper or newspapers of general circulation within the District at least 28 days prior to the meeting. Following the meeting, the Board shall, by resolution, adopt either the proposed budget or a modified budget and determine the amount of land assessment or a user charge, or both, needed to support such budget.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

Note 3 - COMPLIANCE WITH KANSAS STATUTES

1. Funds on deposit at Farmers National Bank were under secured during the year in violation of K.S.A. 9-1402.
2. Expenditures in the General Fund exceeded the adopted budget in violation of K.S.A. 79-2935.

Management is aware of no other statutory violations for the period covered by the audit.

Note 4 - DEPOSITS

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investments of idle funds to time deposits, open accounts, and certificates of deposit with the allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices.

Concentration of Credit Risk. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance, bank guarantee bonds, or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas District, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. There were no designated "peak periods" during the year. All deposits were legally secured at December 31, 2012.

Note 4 - DEPOSITS (Cont'd.)

At December 31, 2012 the District's carrying amount of deposits was \$1,076,990.13 and the bank balance was \$1,462,959.25. The bank balance was held by three banks resulting in a concentration of credit risk. Of the bank balance, \$584,735.43 was covered by federal depository insurance, \$878,223.82 was collateralized with securities held by the pledging financial institution's agents in the District's name.

Note 5 - OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

COMPENSATED ABSENCES:

Vacation Policy:

Full time employees accrue leave at the rate of 8 hours per month for years of employment one through nine, ten hours per month for years ten through nineteen, and 13 hours for years twenty and over. Annual leave may accumulate up to fifteen days plus one day for each year of employment. Any leave accumulated over this figure as of January 1 of each year will be lost. Payment of accrued annual leave time will be made at the time of termination providing the employee has been employed for a period of one year or more. The potential liability for unused vacation leave at December 31, 2012 and December 31, 2011 is \$3,349.56 and \$3,800.43 respectively, which represents a net change of (\$450.87). The costs of accumulated vacation benefits are not recorded in the financial statements at the time the benefits are earned by the employee.

Sick Leave:

Full time employees receive sick leave of one status day per full working month of employment. Sick leave will be allowed to accumulate to a maximum of 480 hours. Sick leave accrued in excess of 480 hours as of December 31 of each year shall be paid at one-half the hourly rate of an employee's salary for that calendar year. No payment will be made for accrued sick leave upon termination of employment, therefore there is no potential liability for accumulated sick leave as of December 31, 2012.

Personal Leave Days:

Full time employees receive three status days of personal leave annually. Personal leave shall not accumulate. Payment of accrued personal leave time will not be made at the time of termination of employment.

Note 6 - RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District obtains coverage from commercial insurance companies in order to effectively manage risk. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years. The District does not participate in a public entity risk pool.

Note 7 - SUBSEQUENT EVENTS

The District has evaluated events subsequent to year end through February 8, 2013, and does not believe any events have occurred which effect the financial statements as presented.

**REGULATORY-REQUIRED
SUPPLEMENTARY INFORMATION**

BIG BEND GROUNDWATER MANAGEMENT
DISTRICT NO. 5, STAFFORD, KANSAS
Summary of Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

<u>Funds</u>	<u>Certified Budget</u>	<u>Adjustment for Qualifying Budget Credits</u>
Governmental Type Fund:		
General Fund	\$ 1,000,000.00	\$ 0.00

Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
\$ 1,000,000.00	\$ 1,036,861.75	\$ 36,861.75

BIG BEND GROUNDWATER MANAGEMENT
DISTRICT NO. 5, STAFFORD, KANSAS
GENERAL FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012
(With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

		Current Year		
	Prior Year	Actual	Budget	Variance -
	Actual			Over
				(Under)
Cash Receipts				
Intergovernmental Receipts:				
Tax Revenue	\$ 610,690.79	\$ 610,519.35	\$ 609,000.00	\$ 1,519.35
Interest	9,782.58	10,101.15	0.00	10,101.15
Other	18,658.61	7,655.15	0.00	7,655.15
Total Cash Receipts	<u>639,131.98</u>	<u>628,275.65</u>	<u>\$ 609,000.00</u>	<u>\$ 19,275.65</u>
Expenditures				
Personal Services	146,066.44	161,339.00	180,000.00	(18,661.00)
Building	685.90	3,491.45	2,000.00	1,491.45
Equipment	4,552.53	5,241.55	3,000.00	2,241.55
Office Supplies	3,907.73	3,844.31	4,000.00	(155.69)
Printing & Publishing	3,582.36	2,692.26	10,000.00	(7,307.74)
Travel & Conference	9,391.09	12,613.08	12,000.00	613.08
Utilities	5,491.77	7,300.10	7,000.00	300.10
Weather Station Expense	2,405.36	5,580.83	15,000.00	(9,419.17)
Water Management Programs	69,426.14	809,979.92	645,000.00	164,979.92
Professional Fees	6,283.60	5,810.20	100,000.00	(94,189.80)
Dues & Memberships	1,615.00	1,620.00	1,500.00	120.00
Business Dinners	953.69	799.45	1,100.00	(300.55)
Insurance	8,128.00	7,798.00	11,000.00	(3,202.00)
Postage	510.57	791.24	1,000.00	(208.76)
Other	1,642.18	1,493.36	900.00	593.36
Computer Upgrade	922.85	6,467.00	6,500.00	(33.00)
Total Expenditures	<u>265,565.21</u>	<u>1,036,861.75</u>	<u>\$ 1,000,000.00</u>	<u>\$ 36,861.75</u>
Receipts Over (Under) Expenditures	373,566.77	(408,586.10)		
Unencumbered Cash, Beginning	<u>1,063,826.34</u>	<u>1,437,393.11</u>		
Unencumbered Cash, Ending	<u>\$ 1,437,393.11</u>	<u>\$ 1,028,807.01</u>		